

**FAUQUIER COUNTY
SECURE REMOTE ACCESS
ANNUAL RENEWAL FORM**

Please confirm that the information we have on file for your account is correct and submit with renewal payment.

User(s) Name (user 1) _____
(user 2) _____
(user 3) _____
(user 4) _____

Company _____

Address _____

Contact Phone Number (user 1) _____
(user 2) _____
(user 3) _____
(user 4) _____

Fax Number _____

Email Address (user 1) _____
(user 2) _____
(user 3) _____
(user 4) _____

Note: to insure that you have no down time, your payment needs to be in our office at least 2 weeks before your expiration date. Failure to keep us informed on changes regarding your account could result in lose of account.

A reminder that only the users who have been approved by this office should be using the account.

Fauquier County
Clerk of the Circuit Court
Attn: Record Room
29 Ashby Street
Warrenton, VA 20186
540-422-8110